



Woodgrange Infant School First Aid arrangements

Arrangements for First aid are as follows:

Staff are trained on a rolling programme.

This training is organised by the Deputy Head teacher using an approved provider.

Staff are deployed across the school with attention to maintaining the correct ratios, particularly as regards paediatric first aid training for EYFS.

Qualified Staff are on duty in the first aid room throughout playtimes and lunchtimes.

Moira Hutton (HLTA) maintains stocks of first aid equipment and maintains first aid records.

First aid equipment is stored in clearly marked cupboards which are locked as appropriate.

If a child is taken ill during lesson times then the nearest available first aid trained person is called upon and arrangements are made as appropriate to the situation.

Qualified first aiders are:

Moira Hutton (float)

Hilary Cannon (Inclusion team)

Jay Raichura (Year 2)

Shanta Patel (Inclusion team)

Clare Rouse (Year 1)

Deep Kaur (Nursery)

Helen Hamani (EYFS)

Josie Deakin (Nursery)

Shama Saeed (Year R)

Syed Ahmed (Nursery/ lunchtime)

Amy Lawrence (lunchtime)

Serious accidents are reported to the LA by the Headteacher or Deputy head on the appropriate form which is available in the main school office.

If a child requires hospital treatment parents will be called and if they are unable to reach school quickly a member of staff who is known to the child will accompany him or her to hospital.

In planning off site activities care must be given to first aid arrangements both on the visit and in school.